## MERCER COUNTY SPECIAL SERVICES COOPERATIVE PRICING SYSTEM

## 103-MCSSSDCPS

Please follow the instructions below for requesting participation in the above Coop:

For acceptance into the Coop:

- Have your district approve a resolution (see sample) to enter the Coop and return it completed Deborah Donnelly at ddonnelly@mcsssd.us.
- Mercer County Special Services School District (MCSSSD) will then request approval of their Board of Education.
- If approved by the Board of Education, both resolutions (requestor and MCSSSD) will be sent to the State by the MCSSSD Business Office for acceptance.

Please be aware that this process could take approximately 60 days or more depending on the Board of Education meeting schedule.

Feel free to contact the MCSSSD Business Office at 609.631.2104 with any questions.